



Application

PHYSICIANS & SURGEONS

Professional Liability Insurance



Home Office: 1800 Northern Boulevard
Roslyn, New York 11576

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Visit us on the web at PRI.com or email us at CONTACT-US@PRI.com

Insurance coverage is subject to underwriting approval and payment of the initial premium billing. No coverage exists until the initial premium is received and, a binder or Declarations Page together with any applicable endorsements has been issued to the named insured.

	<p style="text-align: center;">We want to process your application as quickly as possible. You can help us do this by:</p> <p>Completing this form online or print legibly, return by email, fax or mail.</p> <p>Answering each question, if the answer is “not applicable” please record (N/A).</p> <p>Please use the “Remarks” section to explain your answers where requested</p> <p>If you have ever been involved in a malpractice claim or suit, with an incident date, report date or close date occurring within the last ten years, or are presently involved in malpractice litigation, then complete the claims information form for each case in the last ten years (See page 14.)</p> <p>Signatures are required on page 12 & 13.</p> <p>Incomplete answers and/or missing attachments will delay our processing of the application.</p> <p style="text-align: center;"><u>Required Attachments:</u></p> <ul style="list-style-type: none"><input type="checkbox"/> Please attach a copy of your Curriculum Vitae (CV) if available.<input type="checkbox"/> Please enclose a copy of your Declarations page and loss runs from your current policy.<input type="checkbox"/> Proof of coverage and/or a copy of your I.D. badge if you are currently employed and covered elsewhere.
<p>Thank you for choosing Physicians’ Reciprocal Insurers. We are here to assist you, for questions, please call either of our offices at any one of the numbers listed above.</p>	

3. Prior Acts

If your expiring policy is on a Claims-Made basis, an extended reporting period endorsement (Tail Coverage) is generally available as an option of your expiring Claims-Made policy.

a. Are you purchasing extended reporting (tail) coverage from your prior carrier? YES NO
If yes, please provide proof of tail coverage. If no, please explain in **remarks #10**.

b. If no, do you want PRI to provide coverage for prior acts? YES NO
(claims or incidents which may have occurred but, as yet, no indication has been made to you that a patient will bring a claim/suit).
If yes, a Conversion Supplemental application must accompany this application along with a copy of your most recent declarations page.

Prior Acts Coverage is not granted automatically. Therefore, it is important that you keep your present coverage current and in force so that you do not forfeit your right to purchase tail coverage from your present carrier.

4. Excess Coverage

Do you currently have section 18 excess coverage through a hospital affiliation? YES NO

a. If you are eligible for section 18 excess coverage, do you want to apply through PRI? YES NO

b. If not eligible for section 18 excess coverage, would you like to purchase direct excess coverage through PRI? YES NO

C. Practice Information

1. Primary office location for which coverage is desired: Private Office Clinic Hospital

Number & Street	City	State	Zip Code	% of Practice
Telephone #	Name of contact person	Fax #	Cell Phone #	

2. Other practice location for which coverage is desired, *if any*, including all other offices, nursing homes, urgent care clinics and other non-hospital locations:

Number & Street	City	State	Zip Code	% of Practice	Type of Location
Telephone #	Name of contact person	Fax #	Cell Phone #		

If this policy is for more than two locations, indicate other location(s) in **Remarks #10**.

3. Please answer the following in reference to the practice location where PRI coverage is desired including office hours, administrative activities, direct patient care, surgery, consultation, etc... (excluding on call)

a. What is your average weekly patient load? _____

b. What are your total weekly hours of practice time? _____

c. If semi-retired or practicing part-time, indicate approximate monthly practice time. _____

d. When did you begin practicing on a part-time basis? _____
(mm/dd/yy)

e. Do you use an electronic health record system? YES NO
If yes, which software do you use and when did you begin utilizing this system? _____



- f. If no, are you planning to convert to EMR? YES NO
- g. Do you e-prescribe? YES NO
 What software do you utilize and when did you begin e-prescribing? _____

4. a. List all hospitals where you currently *have* or *have applied for* staff privileges (include courtesy staff privileges) and percentage of your hospital practice. (Note: PRI Policy information, including cancellation, will be released to these facilities.)

_____	_____	_____
Hospital	City/State	% of practice
_____	_____	_____
Hospital	City/State	% of practice
_____	_____	_____
Hospital	City/State	% of practice

b. If you do not have admitting privileges, please describe in detail your mechanism for handling your patients who may require immediate in-patient care.

5. Scope of Coverage

I do not want coverage under this policy for the part of my medical practice listed below.

Practice Name	Address	City	State	Zip Code
_____	_____	_____	_____	_____
Practice Name	Address	City	State	Zip Code

6. Specialty:

a. Specialty for which you want coverage with PRI* _____

D. Medical Training

1. Medical Education: _____
 Medical School State Country Graduation Date

2. Postgraduate Medical Training:

a. Internship _____
 Hospital From: Mo. /Yr. To: Mo. /Yr.

b. Residency: _____ Completed? YES NO
 Hospital From: Mo. /Yr. To: Mo. /Yr.

Specialty: _____

c. Fellowship: _____ Completed? YES NO
 Hospital From: Mo. /Yr. To: Mo. /Yr.

_____	_____	_____
Type of Fellowship	City	State



- d. Explain any additional years spent in a residency program: _____

- e. Explain any gaps in time from date of medical school graduation to completion of residency: _____

3. Board Certification:

- Are you American Board certified in your Specialty? YES NO Date Certified: _____
 Are you American Board certified in your Sub-specialty? YES NO Date Certified: _____
 Are you American Board eligible in your Specialty? YES NO Date Eligible: _____
 If Board Eligible, give date eligibility expires: _____

E. Professional and Insurance History

1. Practice Locations

List all locations at which you have practiced in the last ten (10) years. (Do not list training locations from section D.)

Name of Practice/Employer	Address	From Mo./Yr.	To Mo./Yr.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Changes in Practice

- Has your practice, procedures, specialty, location(s), etc., changed in the past ten years? YES NO
 If yes, please explain noting dates of changes: _____

3. Do you have prior insurance coverage?* Yes No

Provide name(s) of professional liability carrier(s), policy number(s), and coverage period(s) of all professional liability insurance policies under which you have been insured in the past ten (10) years.

Policy Period		Insurance Carrier	Policy #	Medical Specialty	Type of Policy CM/OCC	No. of Claims
From Mo. /Yr.	To Mo. /Yr.					
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

4. Insurance (If yes to a, b, c, or d explain in **Remarks #10.**)

- a. Have you ever practiced without insurance or allowed a claims-made policy to lapse without the purchase of tail or nose coverage? YES NO
- b. Have you ever had professional liability insurance refused, declined, non-renewed, cancelled, or accepted on special terms? YES NO
- c. Have you ever been required to pay a premium surcharge or have you ever been involved in an appeal concerning the imposition of such a surcharge? YES NO
- d. Have you ever withdrawn an application for professional liability insurance? YES NO



F. Medical Conduct Information

1. Have you ever been involved in a malpractice claim or suit, with an incident date, report date or close date occurring within the last ten years, or are you presently involved in malpractice litigation? YES NO
If yes, submit a separate Claims Information Form for each case in the last 10 years (see page 14).
2. a. Has any government agency ever investigated, suspended, revoked, or taken any other action against either your narcotic license or your license to practice medicine? YES NO
b. Have you ever been convicted of a crime? YES NO
c. Have you ever had privileges at any hospital or other institution reduced, revoked, restricted, or suspended? YES NO
d. Do you have any health problem, illness or physical condition that impairs or could tend to impair your ability to practice your medical specialty? YES NO
If yes, please submit a letter from your treating physician addressing your state of health and whether any condition exists which could adversely affect the practice of your medical specialty.
- If yes to a, b, c or d above, explain in **Remarks #10**.
3. Are you aware of any of the following circumstances that might reasonably lead to a claim or suit being brought against you, even if you believe the claim or suit would be without merit?
- a. A request for records from a patient and/or attorney related to an adverse outcome? YES NO
b. A letter from an attorney regarding your medical treatment of a patient? YES NO
c. Intra-operative complications or other complications resulting in death, paralysis, or other significant disabilities? YES NO
d. Patient dissatisfaction with the outcome of a procedure, treatment, or diagnosis? YES NO
e. Have all circumstances that might reasonably lead to an incident, claim or suit (EVEN IF YOU BELIEVE THE POSSIBLE CLAIM OR SUIT WOULD BE WITHOUT MERIT) been reported to your current, OR, prior professional liability carrier? YES NO
If yes, how many _____, AND please attach documents of all such reports.
If no, please explain (i.e. none to report, uninsured, etc.): _____

If yes to any of the above, please explain in **Remarks #10** and attach any additional documentation. The Incident/Claim Information Form on page 14 must be completed for each incident, potential claim, claim, or suit.

G. Physician Underwriting Information

REMINDER: Answers to the questions in this section should reflect your intended practice as of the date you wish this policy to become effective.

1. Practice Situation

- a. Indicate all practice situations that apply to you:

- | | |
|---|--|
| <input type="checkbox"/> "Solo" Physician | <input type="checkbox"/> Independent Contractor/Contractee |
| <input type="checkbox"/> "Solo" Medical Corporation | <input type="checkbox"/> Use of assumed name (DBA) |
| <input type="checkbox"/> Medical Corporation with more than one physician shareholder | <input type="checkbox"/> Employed by another physician |
| <input type="checkbox"/> Medical Partnership | <input type="checkbox"/> Employ another physician |
| | <input type="checkbox"/> Other _____ |

If you check any boxes above *other than* "Solo" Physician or "Solo" Medical Corporation, list below the name of the applicable entity(ies) and/or any physician(s).



Name of Entity(ies)	Name of Physician Employer or Employee	Professional Liability Insurance Carrier
_____	_____	_____
_____	_____	_____
_____	_____	_____

b. Do you wish to purchase coverage for any of the above entities under a medical entity policy? YES NO
 If yes, please contact Underwriting or Marketing for an application and pricing.

2. Other Physicians: Do you practice with other physicians not listed above? YES NO
 If yes, list the physician(s) with whom you practice and describe the association.

Physician(s)	Association
_____	_____
_____	_____

3. Discounts:

a. Are you currently receiving a premium discount as a result of having completed a New York State Department of Financial Services (NYSDFS) approved Risk Management Course with your present carrier? YES NO
 If yes, submit proof of completion of such course, including date discount became effective.

b. **“No Consent” Option** YES NO
 By checking yes, I hereby authorize PRI to act on my behalf to settle any claim reported, or to appeal any judgment against me without first obtaining my written consent. I understand that I will receive a 5% premium reduction by choosing this option.

c. Have you had continuous insurance and no claims open, pending or paid within the last 5 years? YES NO

d. Have you had continuous insurance and no claims open, pending or paid within the last 10 years? YES NO

e. Medical Associations or Societies to which you belong _____

4. Do you participate in telemedicine or teleradiology? YES NO

For purposes of this question, telemedicine is defined as “the rendering of a written or otherwise documented medical opinion concerning diagnosis or treatment of an individual as a result of transmission of data by electronic means”.

Please describe your telemedicine/teleradiology activities:

5. Do you provide “concierge” practice services? YES NO

If yes, please describe the services you provide, hours of availability, etc. _____

H. Practice and Procedures

1. Non-Hospital Procedures

a. Do you perform procedures in a non-hospital setting where anesthesia/sedation is administered? YES NO

If yes, check type used:

- General Anesthesia Deep Sedation/Analgesia Moderate Sedation/Analgesia Minimal Sedation (“Conscious Sedation”) Minimal Sedation (Anxiolysis)



If yes:

i) Location Surgicenter Office Other Non-Hospital Facility

ii) Who administers the anesthesia? _____

b. Is the office or facility accredited? YES NO
If yes, by what agency? _____

c. For Surgicenters or other Non-Hospital Facilities, please provide the name and address of each.

d. List the surgical procedures you perform in your office or other non-hospital facility:

Procedure	# Weekly	Where Performed
_____	_____	_____
_____	_____	_____
_____	_____	_____

e. Do you maintain a full emergency cart in your office? YES NO

i) Do you follow a protocol for checking the cart on a regular basis? YES NO

ii) Are the checks documented? YES NO

2. Do you perform procedures or use equipment that are not customarily used within your practice specialty but for which you believe you are trained and credentialed to perform? YES NO
If yes, please describe: _____

3. Do you perform any aesthetic and or cosmetic procedures or employ or contract with anyone who does? YES NO
If yes, please describe: _____

4. Do you own, operate, or have any legal affiliation with a Medi-Spa? YES NO
If yes, what is your average # of visits per week _____ and average # of hours worked per week _____?

5. Weight Control

a. Does your practice involve weight reduction or control, other than prescribing exercise? YES NO
(Percentage of patients exclusively for weight reduction or control: ____%.)

If yes, please explain fully, including names of medication(s) prescribed or dispensed, or surgery performed:

b. Do you solicit or advertise for weight control patients? YES NO
If yes, submit copies of all advertisements.

6. Experimental and Investigative Procedures

Are you currently treating or do you intend to treat any patient by means of an experimental, investigative or unconventional drug or therapy? YES NO

If yes, indicate which of the following applies and *attach a detailed, narrative outline, IRB approval, indemnification agreement and a copy of the patient consent form.*



- Use of experimental drug, device or material under U.S. Food and Drug Administration or other governmental agency investigational protocol and licensure.
- Other experimental, investigative or unconventional drug or therapy.

Please describe: _____

7. Please indicate with an 'X' below which of the following procedures, techniques or practices you perform or contemplate performing.

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Acupuncture (Please submit copy of NYS Certification.) <input type="checkbox"/> Angiograms <input type="checkbox"/> Angioplasty <input type="checkbox"/> Aspiration of cyst of breast <input type="checkbox"/> Assisting in Major Surgery <input type="checkbox"/> Botox <input type="checkbox"/> Breast biopsy <input type="checkbox"/> Bronchoscopy <input type="checkbox"/> Cardiac catheterization <input type="checkbox"/> Left Heart <input type="checkbox"/> Swan Ganz <input type="checkbox"/> Cervical biopsy <input type="checkbox"/> Cervical cautery <input type="checkbox"/> Chelation therapy (other than for the treatment of heavy metal poisoning) <input type="checkbox"/> Chemobrasion
Type _____ <input type="checkbox"/> Chemotherapy <input type="checkbox"/> Chorionic villus sampling <input type="checkbox"/> Circumcision of adults | <ul style="list-style-type: none"> <input type="checkbox"/> Closed reduction of fracture (other than temporizing) <input type="checkbox"/> Colonoscopy <input type="checkbox"/> Culdocentesis <input type="checkbox"/> D & C <input type="checkbox"/> Dermabrasion <input type="checkbox"/> Duodenoscopy <input type="checkbox"/> Endometrial biopsy <input type="checkbox"/> Esophagoscopy <input type="checkbox"/> Gastroscopy <input type="checkbox"/> Hair transplants <input type="checkbox"/> Hemorrhoidectomy <input type="checkbox"/> Hydrocelectomy <input type="checkbox"/> Hydrogen peroxide therapy <input type="checkbox"/> Hysterectomy <input type="checkbox"/> Injection of bursa <input type="checkbox"/> Insertion of IUD <input type="checkbox"/> Laser therapy (explain type)
_____ <input type="checkbox"/> Nasal polypectomy <input type="checkbox"/> Needle biopsy (explain type): | <ul style="list-style-type: none"> <input type="checkbox"/> Pain Management (If yes, explain in Remarks #10) <input type="checkbox"/> Peritoneal dialysis <input type="checkbox"/> Permanent pacemakers <input type="checkbox"/> Phalloplasty <input type="checkbox"/> Polypectomy by endoscopy <input type="checkbox"/> Prenatal care <input type="checkbox"/> Restylane <input type="checkbox"/> Scalp reductions <input type="checkbox"/> Sclerotherapy <input type="checkbox"/> Superficial <input type="checkbox"/> Deep vein <input type="checkbox"/> Stress testing <input type="checkbox"/> Suction lipectomy (submit proof of training if outside of residency) (explain type) <hr/> <ul style="list-style-type: none"> <input type="checkbox"/> Temporary pacemaker <input type="checkbox"/> Ultraviolet light therapy <input type="checkbox"/> Vein stripping |
|---|--|---|

8. Non-Hospital Births:

Do you provide direct patient treatment (not limited to obstetrical care) during delivery (including the immediate labor, puerperal and/or neonatal period) in any facility other than a licensed acute care hospital? YES NO
 If yes, give full details: _____

9. Termination of Pregnancy:

a. Do you perform terminations of pregnancy? YES NO
 If yes, please provide the following information:

Location	# Performed Monthly at Each Location	Maximum Gestational Age at Each Location
Office <input type="checkbox"/>	_____	_____
Hospital <input type="checkbox"/>	_____	_____
Other <input type="checkbox"/>	_____	_____

b. List hospitals, clinics, or other facilities where you perform terminations of pregnancy:



SPECIALTY SPECIFIC INFORMATION (PLEASE ANSWER ALL THAT APPLY TO YOUR PRACTICE)

Anesthesiology

1. Do you administer anesthesia in a non-hospital setting? YES NO
If yes, state location(s): _____
2. Do you employ or supervise any CRNAs? YES NO
If yes, please complete the following: Number employed _____ Number supervised _____
3. Do the CRNAs give anesthesia while not under your personal direction, control, and supervision? YES NO
If yes, please describe: _____

Family Practice/Internal Medicine/General Practice

1. Percentage of your practice derived from treatment of children _____% (i.e. treatment of patients under age 21)

Nurse Practitioner

1. Are you currently involved in a collaboration agreement with a nurse practitioner? YES NO
If yes, if this nurse practitioner is not employed by you and not currently insured through PRI, coverage is available to protect you from liability you incur as a result of this collaboration agreement.
- Are you interested in obtaining this coverage? YES NO

Obstetrics and Gynecology

1. Do you limit your practice to gynecology only? YES NO
If yes, is your practice strictly office based? YES NO
2. Do you render prenatal care exclusive of delivery? YES NO
3. How many deliveries do you perform annually? _____
What percentage of your deliveries are done at a birthing center outside the hospital setting? _____

Ophthalmology (Surgery)

1. How many major surgical procedures (excluding laser refractive surgical procedures) have you performed in the last 12 months as the primary surgeon? _____
2. How many laser refractive surgical procedures have you performed in the last 12 months as primary surgeon? _____



Physical Medicine and Rehabilitation/Pain Management

		<u># of Annual Procedures</u>
A. Do you perform any of the following procedures?		
1. Cervical epidural injections?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
2. Thoracic epidural injections?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
3. Celiac plexus blocks?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
4. Epidural-caudal, translumbar or selective injections?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
5. Facet-cervical or Lumbar injections?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
6. Sacroiliac joint and gleno-humeral joint injections?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
7. Hip joint injections? If yes, explain _____	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
8. Insertion of spinal stimulator wires in the epidural space?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
a) Do you go higher than vertebral level T4?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
9. Insertion of epidural catheter for drug infusion? (Do not include post-op epidural for acute pain management)	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
a) Do you go higher than vertebral level T4?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
10. Insertion of intrathecal catheter for drug infusion?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
a) Do you go higher than vertebral level L2?	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
B. Does your practice include chronic pain management?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
If yes, what percentage of your practice? _____%		

Pediatrics

- Percentage of your practice derived from neonatology _____%
- Percentage of your practice derived from treatment of adults _____% (i.e. treatment of patients age 21 and above)

The following section should be completed by all physicians who perform surgical procedures.

Surgery

- List the number of major surgical procedures performed in the last 12 months
 - As primary surgeon _____
 - As assisting surgeon _____
- Indicate the percentage of surgical time devoted to the following surgical activities:

_____ % Bariatrics	_____ % Hand	_____ % Thoracic
_____ % Cardiovascular	_____ % Orthopedic	_____ % Urological
_____ % Gynecology	_____ % Otorhinolaryngology	_____ % Vascular
_____ % General	_____ % Cosmetic-Reconstructive	_____ % Plastic
_____ % Other _____		



I. Authorization

11. Paragraph 44 of the Subscriber's Agreement provides for the return of a portion of the amount in the Subscriber's separate account which represents the Subscriber's share of the earnings of the Exchange during his/her term as a Subscriber. Such amount must be returned to the Subscriber after he/she is no longer insured by the Exchange. However, in instances where the Subscriber's premium will be paid by a person or entity other than the Subscriber, the Subscriber may agree in advance to assign such distribution and designate the person or entity which has paid the premium to receive such distribution by signing below and naming such recipient:

Subscriber's Signature: _____

Date: _____

Name of Recipient

12. You may appoint a policy administrator authorized to receive all communications, make requests and give instructions on your behalf with regards to your policy, except for consenting to settlement of a claim if such consent is required by the policy. Please identify the policy administrator by completing the below:

Name: _____

Title: _____

Address (mailing) _____

Phone _____

Fax _____

E-mail _____



I understand that in order to underwrite professional liability insurance, The Exchange must have access to all pertinent information concerning my personal and professional life. I hereby authorize and direct any medical society, medical doctor, hospital, residency program, insurance company, underwriter, and insurance agent to furnish any information concerning me or my medical practice which the company may request.

Since I understand that free exchange of information is essential, I agree that any person or organization furnishing information to The Exchange pursuant to this consent and direction, together with the agents, employees, or officers of such person or organization will not be liable to me in any way for furnishing such information, even though the information may be wrong.

I understand and agree that, if I am approved as a Subscriber to The Exchange and a policy is issued to me, that there is a continuing obligation on my part to update and keep current all of the information furnished by me as part of this application.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY, OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.

Signature: _____ Authorization Date: _____
(Applicant's Signature)

PRINT NAME

Please check box if you are submitting electronically only.

- By checking this box, I understand and agree that I am signing this application electronically. I understand and agree that the electronic signature is the legal equivalent of my manual signature.



Please take a moment to complete this brief survey, please check one.

How did you hear about PRI?

- I was contacted by PRI
- I was referred by a colleague
- I am joining a group that uses PRI _____
Group Name
- I met a marketing representative at a convention
- I saw an advertisement in a trade magazine _____
Publication Name
- PRI's website/Submitted a quick quote
- I was referred by a broker _____
Broker of origin
- I received a mailing
- Other _____

We are always looking for ways to improve at PRI. If you have any suggestions regarding products/services we can offer which will enhance your practice, please let us know.

Thank you for your interest in PRI, we appreciate your business and as always if you have any questions please do not hesitate to contact us at 800 632-6040 or visit us on the web www.PRI.com.

