



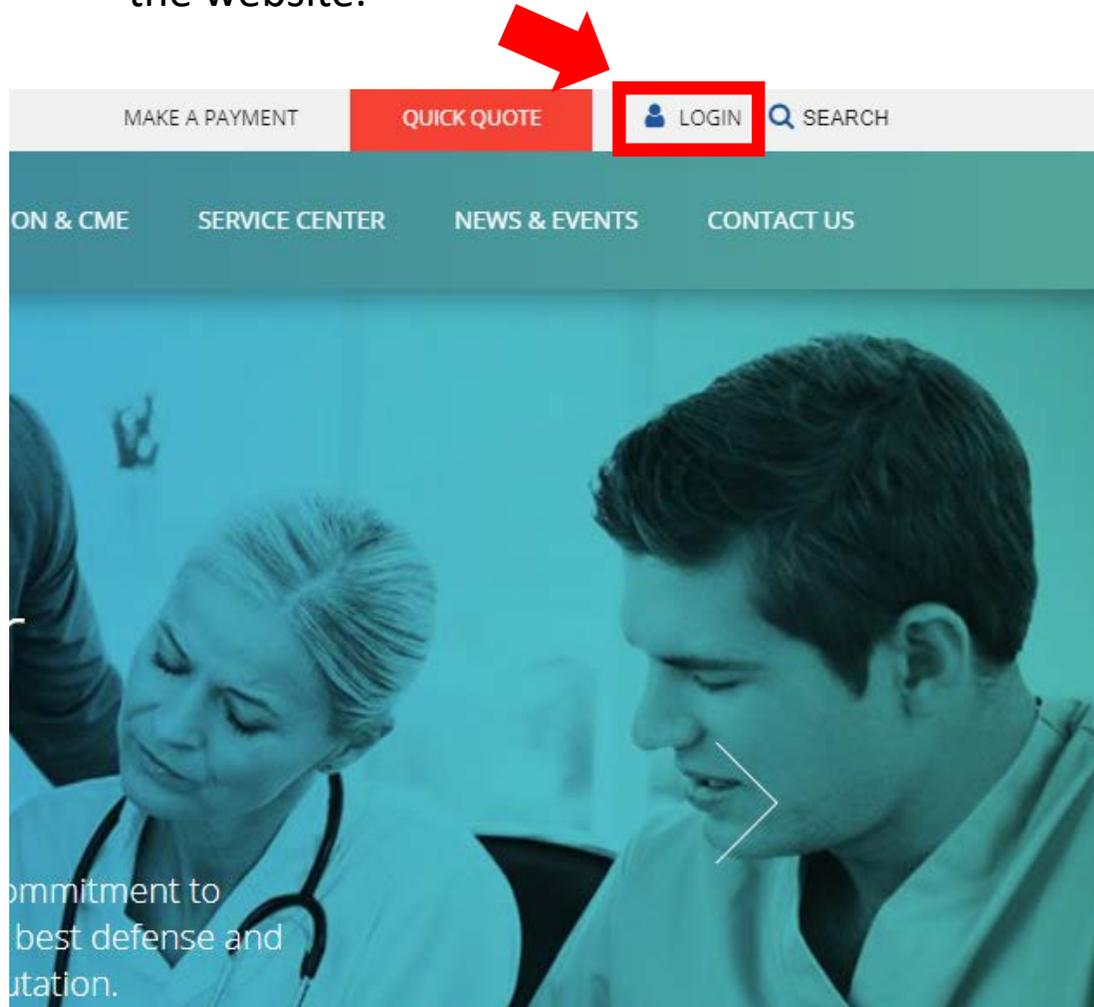
# How to Apply for Section 18 Excess Coverage and Access Your Risk Management Course

New and Renewal Coverage

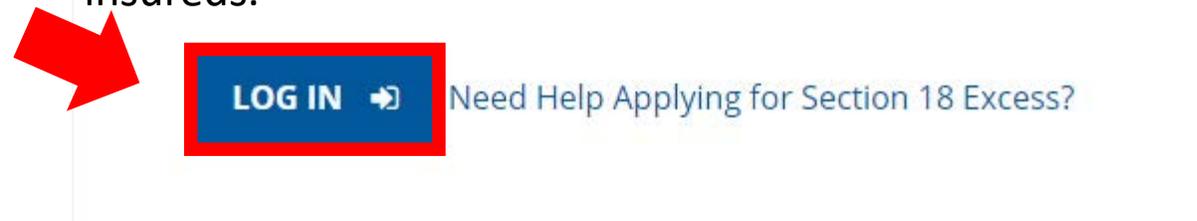
April 26, 2020

Click the LOGIN link in the upper right hand corner of the website.

Start at [www.pri.com](http://www.pri.com)



Click the LOGIN button under insureds.



Please Note: You are now able to use the same username and password to submit your Excess application and to register for a Risk Education Course.

# Register or Sign in to eServices



## Sign In

Type your User Name and Password.

User Name:

Password:

[Forgot Password?](#) [Forgot User Name?](#)

If you already have an account with eServices sign in here.



If you have not registered for eServices you will need to register first.



## New User Registration

First Name

Last Name

Email address

User name

Please create a username - usernames are case sensitive

Password

The minimum password length is 8 characters. Password must include at least one uppercase letter, at least one lowercase letter and at least one digit. Please do not use any passwords you commonly use.

Confirm password

Security Question

Answer

Enter your primary policy number as it appears (including dashes)



\*Please enter one or more policies to manage.

Policy Number	Last Name	NY License #
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add New Policy](#)

Check Box



I'm not a robot



reCAPTCHA  
Privacy - Terms

Once registered and signed in, click on My Policies, then click on Apply directly under Sec 18 Excess.

The screenshot shows a user interface with a top navigation bar containing 'My Home', 'My Policies', 'My Profile', 'Online Risk Management Education', and 'Email Us'. The 'My Policies' item is highlighted with a red box and a red arrow. Below the navigation bar, the user 'Judy Sung' is logged in. A table titled 'Policy Search Results' displays a single policy row with columns for Policy Type, Insured Name, Policy Number, Effective, Expiration, Status, Premium, Dist, CC, and Sec 18 Excess. The 'Apply' button under the 'Sec 18 Excess' column is highlighted with a red box and a red arrow. Below the table is a 'Policy Summary' section with fields for Policy Number, Effective Date, Line Of Business, Insured Name, Specialty, Company Name, Pay Plan, Last Payment Received, Policy Status, Expiration Date, Retro Date, Total Premium, Primary Office Address, Mailing Address, Current Amount Due, and Due Date. At the bottom, there are tabs for 'Coverages' and 'Billing Details', with 'Coverages' selected. A 'Policy Coverages' table shows Coverage Type, Per Claim, and Annual Aggregate.

Policy Type	Insured Name	Policy Number	Effective	Expiration	Status	Premium	Dist	CC	Sec 18 Excess
Physician	Jane A Doe, MD	123456	01/01/2019	01/01/2020	Active	\$9,063.00	0.00	Print	Apply

**Policy Summary**

Policy Number	123456	Policy Status	Active
Effective Date	01/01/2019	Expiration Date	01/01/2020
Line Of Business	Physician	Retro Date	
Insured Name	Jane A Doe, MD	Total Premium	\$9,063.00
Specialty	Emergency Medicine class PHY89C	Primary Office Address	123 Fake Street, Madeup Town, NY 12345
Company Name		Mailing Address	C/O Jane Doe 123 Fake Street Madeup Town, NY 12345
Pay Plan	Quarterly	Current Amount Due	\$0.00
Last Payment Received	(\$9,063.00)	Due Date	

**Policy Coverages**

Coverage	Policy Form/Limits
Coverage Type	Occurrence
Per Claim	\$1,300,000
Annual Aggregate	\$3,900,000

This screen will appear if you are new to Excess with PRI. If you are reapplying, please skip to the next slide.

Complete the form and click on the Submit button.

Section 18 Excess Professional Liability Insurance New and Renewal Application

### New Excess Policy with PRI

Insured Name:

PRI Policy Number:

Primary Affiliated Hospital:  
Please choose a hospital from the dropdown list provided:\*

If you are changing Section 18 excess insurance from another carrier, please provide the name of the other carrier:\*

If this is a new application or if you are changing Section 18 excess insurance from another carrier, please indicate the date when you would like your coverage to begin:

I authorize release and exchange of information, involving but not limited to claim matters, between my professional society or association, previous insurance carrier, hospital or clinic and Physicians' Reciprocal Insurers.\*  
 Yes

Physicians must complete a risk management course every 2 years to maintain their excess insurance. If you have taken a course with another carrier, please submit proof of completion. If you take courses with PRI, we will check whether you are up to date with your risk management course completions. If your credit has expired or is due to expire, PRI will notify you that you need to complete a course.

**NOTE: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT WHICH IS A CRIME AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.**

Electronic signature - Type name:\*

Date of signature: 04/24/2020

By checking this box, I understand that I am signing this application electronically. I understand and agree that the electronic signature is the equivalent of my manual signature.\*  
 Yes

\* required field

Submit Close

Select your hospital affiliation from the dropdown.

If you do not see the submit button, please lower the zoom on your browser

# Renewal of PRI Excess Policy

Complete the form and click on the Submit button.

Section 18 Excess Professional Liability Insurance New and Renewal Application

### Renewal of PRI Excess Policy

Insured Name: [Redacted]  
PRI Policy Number: [Redacted]  
Primary Affiliated Hospital: [Redacted]  
Has your primary hospital affiliation changed since your last renewal?\*  Yes  No

I authorize release and exchange of information, involving but not limited to claim matters, between my professional society or association, previous insurance carrier, hospital or clinic and Physicians' Reciprocal Insurers.\*  
 Yes

Physicians must complete a risk management course every 2 years to maintain their excess insurance. If you have taken a course with another carrier, please submit proof of completion. If you take courses with PRI, we will check whether you are up to date with your risk management course completions. If your credit has expired or is due to expire, PRI will notify you that you need to complete a course.

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Electronic signature - Type name:\*   
Date of signature: 04/24/2020  
By checking this box, I understand that I am signing this application electronically. I understand and agree that the electronic signature is the equivalent of my manual signature.\*  
 Yes

\* required field

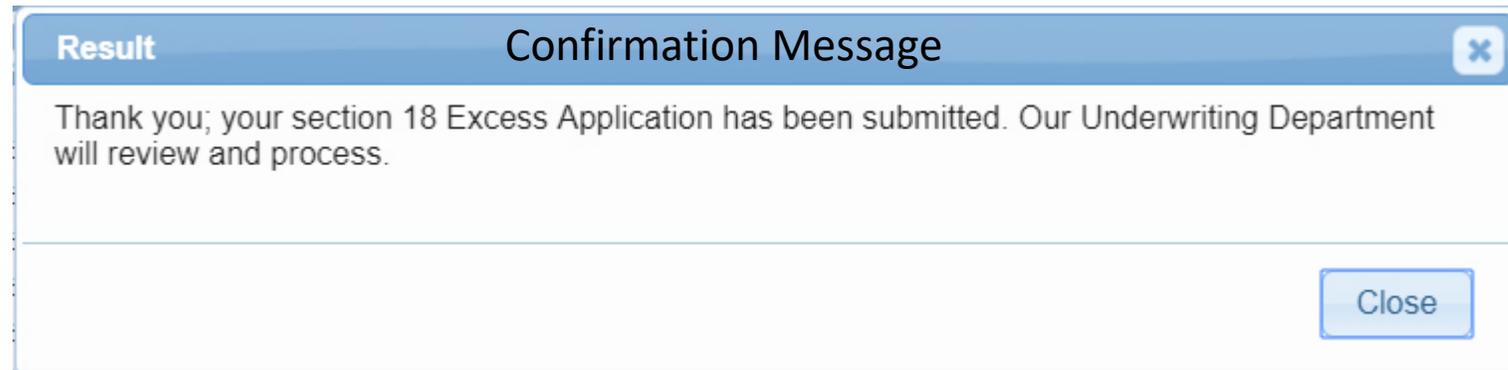
Submit Close

 Your Primary Affiliated Hospital will default to last year's hospital selection.

Please note that due to changes in some hospital names, you may receive an ERROR message. If so, please click "Yes" that your hospital has changed since last year and then select the revised hospital name from the dropdown list. Please try again, thank you.

 If you do not see the submit button, please lower the zoom on your browser.

You will receive a confirmation message stating that your application will be reviewed by our Underwriting Department.



In addition, you will receive an email confirmation indicating your application has been successfully submitted and will be reviewed by our Underwriting Department.

If you have been informed that you need to take a **Risk Management Course** to Maintain your **5% Premium Discount** and/or your **Section 18 Excess Insurance**, proceed as follows:



- My Home
- My Policies
- My Profile
- Online Risk Management Education**
- Email Us

[Redacted] [Log Off]

- Actions
- My Policies
  - My Profile

To see more details and functions, select My Policies or the Policy icon.  
To change your address, select address change on the My Policies screen.



### My Policies with Physicians' Reciprocal Insurers

Policy Type	Specialty	Policy Information
Physician	Allergy & Immunology class PHY104	Policy Number: Effective Date: Expiration Date: Total Premium: Policy Status: Active

To access your online risk management course, click on the **“Online Risk Management Education”** tab inside the **Insured Portal**

Next, access your assigned course by clicking on the course listed under “MY TASKS”

The screenshot displays the Education Portal interface. At the top, there is a blue navigation bar with the PRI logo on the left and menu items 'OVERVIEW', 'LEARN', and 'COLLABORATE' in the center. On the right side of the navigation bar, there are icons for font size adjustment, language selection, user profile, notifications, and search. Below the navigation bar, the main content area is divided into several sections. On the left, there is a user profile card with a profile picture, a name, and statistics for 'Skills', 'Points', and 'Badges'. Below this is a section for 'UPCOMING TRAININGS' which is currently empty. The central part of the page features an 'ACTIVE WALL' and 'ACHIEVEMENTS' section with a text input field and a 'No post available.' message. On the right side, there is a 'MY TASKS (2)' section, highlighted with a red border, showing a list of assigned tasks. The first task is 'Blue 101 OLT' with 'Learning Material, Assigned' and 'Expires On - Not Started'. The second task is '901 WAIVED' with 'Classroom Training, Assigned', 'Expires On 31 Dec 2021', and 'Ongoing'. A red callout box with a white background and a red border points to the 'MY TASKS' section, containing the text: 'Your course will be listed underneath the MY TASKS portion of the Education Portal.'

OVERVIEW LEARN COLLABORATE

PR I

ACTIVE WALL ACHIEVEMENTS

Whats on your mind?

No post available.

MY TASKS (2) 15 Dec 2019

Blue 101 OLT  
Learning Material, Assigned  
Expires On -  
Not Started

901 WAIVED  
Classroom Training, Assigned  
Expires On 31 Dec 2021  
Ongoing

Your course will be listed underneath the MY TASKS portion of the Education Portal.

Next, access your assigned course by clicking on the course listed under “MY TASKS”

The screenshot displays the PRI user interface. At the top, there is a blue navigation bar with the PRI logo on the left and menu items 'OVERVIEW', 'LEARN', and 'COLLABORATE' in the center. On the right side of the navigation bar, there are icons for font size adjustment (-A, A, +A), language selection (En), a user profile icon, a notification bell, a headset icon, and a search magnifying glass.

The main content area is divided into three vertical sections. The leftmost section shows a user profile with a circular avatar icon, a redacted name, and three statistics: 'Skills' (0), 'Points' (0), and 'Badges' (0). Below this is a section titled 'UPCOMING TRAININGS' which states 'No item to display:'. The middle section is titled 'ACTIVE WALL' and 'ACHIEVEMENTS'. It features a text input field with the placeholder 'Whats on your mind?' and icons for image and file uploads. Below the input field, it says 'No post available.'. The rightmost section is titled 'MY TASKS (2)' and is highlighted with a red border. It shows a date '15 Dec 2019' and lists two tasks:

- Blue 101 OLT**  
Learning Material, Assigned  
Expires On -  
Not Started
- 901 WAIVED**  
Classroom Training, Assigned  
Expires On **31 Dec 2021**  
Ongoing

At the bottom center of the screenshot, there is a grey text box with the following text:

For assistance with the risk management course, contact PRI's **Education Department** at (516) **277-4075**, or email us at [education@medmal.com](mailto:education@medmal.com).